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St Joseph's School Council

Minutes of Meeting

November 29, 2011

Present: Simon DiCatri, Principal
Dianne Tremblay, Co-Chairperson
Tammy Brissette, Co-Chairperson
Robert Grant, Buildings & Grounds
Jason Stearns, Marketing
Angela Hudson, Finance
Jack Moreau, Parish Council
Robyn Gallard, Human Resources, Secretary

Absent: Father William

Audience Members: 0

Meeting called to order at 6:42 PM

Opening prayer by Simon DiCatri

Additions to the agenda: Christmas concert, auction, teacher's lunch

Approval of October 25, 2011 Minutes:

1st: Diane Tremblay

2nd: Angela Hudson

PASSED

Correspondence:

Received: None

Sent: None

Administrators Activity Report: Simon DiCatri

- As attached

Parents' Auxiliary Group: Tammy Brissette – Fight in the boys washroom that occurred at the Halloween Howl was discussed at length, supervision was brought up – where does the responsibility lie, with the parent of the child or volunteers.

- used uniform store idea was well received
- Christmas tree decorating idea for Christmas concert would be done by students and their buddies and would give the families something to look at while waiting for entry into gym for concert

Finance: Angela Hudson

- Motion to have Angela's October 2011 Finance report approved,
 - 1st: Jason Stearns
 - 2nd: Dianne TremblayAll in Favour
- Heading toward a deficit if things are not changed up a bit
- Tuition Assistance is decided on by Diocese and the school has no control over amounts
- Facility rentals could be higher – it is marketed, but rentals are down
- BCeSis fees up a bit and is used for attendance and report cards this year
- Renting extra busses when needed
- Change preschool program to make money or break even

Buildings & Grounds: Robert Grant

- Pothole has been filled beside rectory
- Father William spoke to contractor regarding storing pipes/parking using parking spaces during the day
- Robert to meet with Father William to walk around property and show trouble areas then perhaps could meet with contractor to fill as a good will gesture?

Human Resources: Robyn Gallard

- Sent an email to staff representatives to touch base and invite them to submit any questions/concerns/comments. No response from reps so all must be fine.

Parish Liaison: Jack Moreau

- Nothing to report

Marketing: Jason Stearns/Tammy Brisette

- Simon attended November 16, 2011 marketing meeting regarding action plans and how school is being promoted with the next meeting being December 8, 2011. Jason Stearns will attend and report on how Facebook and social media can be used to benefit the schools.
- Idea came up regarding a photo contest to attain stock photos to use as and when needed and that parents would be willing to participate.
- Jason was able to speak to Lise at head office and work on getting the Canada Helps donation button added to the website. It would be designated pages for each school so donors would have the option to donate to the school of their choice.

Secretary and Communications: Robyn Gallard

- Next issue of The Council Connection is slated for January 2012, any ideas or submissions to be emailed to Robyn over the Christmas break.

Co-Chairpersons: Diane Tremblay/Tammy Brisette

- Dianne Tremblay announced she will be leaving the council after this school year and a new council member will be needed, if we know of anyone who would be well suited to the role, put the word out.

- Tammy Brissette was approached by a parent asking why we did not do a Terry Fox run this year. Tour de Rock came – was that why?

Old Business:

- Goose droppings – School to try deterrent solution for next year – if school wants to buy it try it in August as there are too many geese by September. Solution is safe, non-toxic and would not harm kids or geese.
- Uniform inventory – actions/recommendations
 - Tammy to be co-ordinator between the kindergarten parents who want to head up the used uniform room

New Business:

- Tuition fees discussion and analysis to come up with ideas for tuition structure in the future
- Dance auction made \$24,000.00 and was well attended with approximately 250 people in attendance. ½ the proceeds go to the school, ½ go to the youth ministry
- Christmas concert 'coffee and cookies' will go on as scheduled, please drop off cookies to the school the morning of the evening concert
- Proposed date for uniform sale to be January 27/28, 2012

Action Items:

- Tammy to ask Cynthia (PAC President) about gaming letter to see if they have received it yet
- Simon to talk to Father William regarding the contractors using the parking lot and that the workers should be parking on the hill near the fence
- Simon to talk to Beth about coding used uniform sales to the correct account
- Tammy to ask Beth to put something in the newsletter asking parents to go through outgrown uniforms to bring them in clean and folded in the New Year.
- Simon to touch base with Sonia (Millbury Uniform) to ask if stock can be sent back to supplier and to give formal notification to only be at school once a month
- Tammy to try to locate a local school uniform supplier

Meeting adjourned 9:00PM

Next adhoc meeting: **January 10, 2012 – 6:45pm**

Next regular meeting: **January 31, 2012 – 6:45PM**