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**St Joseph's School Council**

**Minutes of Meeting**

**October 25, 2011**

**Present:** Simon DiCatri, Principal  
Dianne Tremblay, Co-Chairperson  
Tammy Brissette, Co-Chairperson  
Robert Grant, Buildings & Grounds  
Jason Stearns, Marketing  
Angela Hudson, Finance, Parish Council  
Robyn Gallard, Human Resources, Secretary

**Audience Members:** 0

**Meeting called to order at 6:44 pm**

Opening prayer by Dianne Tremblay

**Additions to the agenda:** silent auction, BCESIS

**Approval of Sept 27, 2011 Minutes:**

1st: Angela Hudson

2<sup>nd</sup>: Tammy Brissette

**PASSED**

**Correspondence:**

**Received:** Medic Alert flyer

**Sent:** None

**Administrators Activity Report: Simon DiCatri**

- As attached

**Parents' Auxiliary Group: Tammy Brissette** – PAG meeting had a guest speaker in attendance from the I.T. department for the Diocese and where I.T. is headed

**Finance: Angela Hudson**

- Motion to have Angela's September 2011 Finance report approved,
  - 1<sup>st</sup>: Angela Hudson
  - 2<sup>nd</sup>: Jason Stearns

**Buildings & Grounds: Robert Grant**

- Noticed that parking lot has been marked
- Drop/run occurring, maybe placing pylons will help creating a 'drive thru' type of drop off
- Will get prices to fix potholes

**Human Resources: Robyn Gallard**

- Nothing at his time

**Parish Liaison: Angela Hudson**

- Angela emailed Father William regarding maybe having the Parish World Food Day and school World Food Day on the same day – weekend as Parish families are hit twice within a week for world food day contribution.

**Marketing: Jason Stearns/Tammy Brissette**

- Nothing new at this time
- Waiting to hear about "Canada Helps" button to add to the website

**Secretary and Communications: Robyn Gallard**

- Nothing at this time

**Co-Chairpersons: Diane Tremblay/Tammy Brissette**

- Criminal Record Check reminders have lots of parents coming in to the office requesting forms to have their CRC updated

**Old Business:**

- Goose droppings – Jason has found out about a chemical that is non-toxic that can be used to deter geese from coming onto St. Joe's property. It is sold for \$75 gallon. Jason waiting to hear back from supplier.

**New Business:**

- a) Uniforms: Find out where loss came from. There is excess inventory – what to do with it?  
Tammy to meet with Sonia from Millbury Uniform to get some questions answered
  - Apparently 2 years stock on hand
  - Try to ship back uncredited merchandise and maybe pay a restocking fee to recover some money
  - Set up used uniform store again with PAG to run along with parent volunteers
- b) Can the school debit machine be used for casino night/auction? The one in the school office cannot be used, can one be rented?

**Question:** who chose the casino night/auction date as it is the same date as civic elections?

**Answer:** Father Hann and Committee

**Action Items:**

- Simon to meet with Robert Grant to discuss parking lot markup and ideas for drop off zone in front of the school

- Simon to talk to Lise regarding the Canada Helps and will bring it up at the Administrator's meeting
- Simon to let Beth and Lorna know that a used uniform room will be set up in the milk room in the near future

**Meeting adjourned 7:50pm**

Next meeting: **November 29, 2011 – 6:30pm**