

## St. Joseph's School Parent Auxiliary Group Record Of Discussion/Minutes

14 September 2011

### In Attendance

Melissa Hogg, Michelle Underdown, Chris Hunkacsi, Brenda Newton, Beth Clavelle, Nichile Robertson, Ann Cowan, Stephanie Dumas, Barbara Sieben, Cynthia Watson, Stephanie Peters, Jennifer Anderson, Mark Halliday, Anamaria Medina, Denyse Parizeau, Annie Dwyer, Paige Mashford, Rosalind Wilson, Raman Bajwa, Pam Halliday, Tammy Brissette.

**Meeting Called to order:** 1835

**Previous Minutes:** motion to adopt previous minutes by Barbara Sieben, seconded by Pam Halliday: motion passed.

### DISCUSSION

TOPIC	CONTENT	ACTION
Executive Reports	<p><i>President:</i> Cynthia Watson – discussed past experience and what she brings to the PAG Committee Thank-you card from Kyle Mallard – scholarship winner</p> <p><i>Vice President:</i> Stephanie Peters – second year as Vice President</p> <p><i>Treasurer:</i> Mark Halliday – Will be meeting with Maria Sullivan to do a final handover of the position. Will update Gaming Licence. Received a cheque from the Cobbs Bread fundraiser for the amount of \$40.45</p> <p><i>Secretary – nothing to report</i></p>	
Principle's Report	-away for the meeting due to plumbing issue at home	
Council's Report	<p>3 positions for the council have been filled, Angela Hudson, Robert Grant</p> <p>-Four initiatives for the Council – more visibility, photos of members on the web site, ideas are welcome and complaints will be dealt with quickly –</p>	

<p>Coordinator Reports</p>	<p><b>Dance Auction</b> – Date set for 19 Nov 11. Dianne Tremblay will be coordinating with the Church for this years Auction. This year is this first of a three year trial of holding a joint School/Church event. This year’s event is a Martini- Silent Auction. Reasoning is to build stronger community ties with the church and the school. Were concerns raised about getting donations for the Silent Auction. Each family is encouraged to bring in one family and one business donation. There will be some live auction items ie. Parking spaces in front of the school. There are opportunities for PIP hours and this will be an adult only event.</p> <p><b>Halloween Howl</b> – 27 Oct 11 – Brenda Newton coordinator – Plenty of PIP hour opportunities including hours that can be done at home if parents are unable to commit time during the day. Games to be manned/ghouled by parents/family. Haunted house to be scarier this year and is not intended for the younger children. Need people with building or sewing skills. DJ also needed. This is not a fundraiser but a community building event. Sign up sheets will be posted in the main entrance hall of the school between the two washrooms.</p> <p><b>Coupon Book</b>- books have been sent out with the students. Feedback has so far been positive with the new book. It contains more local coupons. Fundraiser money is due by the 19<sup>th</sup> of October 11. The school has the books so if families need more they can get them.</p> <p><b>Welcome Back BBQ</b> – set for 19<sup>th</sup> Sept 11. Will be a donation bucket but the BBQ is free for families to attend. Knight of Columbus will do cooking.</p> <p><b>Emergency Preparedness</b> - \$800 is needed for supplies. Recommendation of a car sided canopy to be part of supplies to act as a shelter for kids if the weather is inclement. Food supplies need to be replenished every few years. \$3000 needed for rescue equipment. A fee of \$10/child is needed to help replace food supplies every year. Wish list ideas are welcomed for future concerns for the new building. Recommended that 2 areas be used to storage.</p>	<p>Dianne Tremblay</p> <p>Brenda Newton</p> <p>Wendy Webber</p> <p>Christine Penn</p>
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	<p><b>Night Before Late Night Shopping</b> – do we want to do this again? Was well received last year and we get 100% of the profits from tickets sold. Response from meeting was yes.</p> <p><b>Magazine Subscriptions</b> – we make 40% of what is sold. Prizes for the kids again who make the most sales. Fundraiser will start at the beginning of October to have subscriptions in time for Christmas.</p> <p><b>Hot Lunches</b> – have been some positive changes made from vendors. Payments for lunches made easier as 50% due by 19<sup>th</sup> of September 11. Have been some markups but generally still receiving good deals from the vendors. Looking at adding a treat day where the students will receive a yogurt and cookie. Also looking at adding a soup day. Some concerns about dairy in the meals but all efforts are being made to ensure that dietary issues are dealt with.</p>	<p>Cynthia will contact Lara van Dyk</p> <p>Anne Dwyer</p> <p>Tammy Brisette</p>
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**OLD BUSINESS**

TOPIC	CONTENT	ACTION
	<i>No old business to discuss at this meeting</i>	

## NEW BUSINESS

TOPIC	CONTENT	ACTION
Plant Coordinator	New plant coordinator needed for this years fundraiser. Not a huge rush as this is a springtime campaign	
Criminal Record Checks	<p>All family members that are assisting in any event that have children present are to have a current criminal record check. This has to be done yearly. This will also be enforced this year as it has gone mostly unchecked in previous years. Letters can be picked up in the main office which can then to be taken to local police stations to have the checks done. Assault charges are primarily what is looked for. People with outstanding parking or speeding tickets will not be faulted. Frequency of the check will be determined by council. Knights of Columbus will also be submitting/getting them for their volunteers</p> <p>Cynthia will contact all fundraising coordinators to make sure they know of this policy and to remind the people working for them that this has to be done.</p>	

## ROUND TABLE

TOPIC	CONTENT	ACTION
Lunch Time	Parents have some concerns that the students are not given enough time to eat their lunches and therefore not eating what they should be. Some are allowed to take food outside while others are not.	Cynthia to follow up with Simon
Calendar vs Yearbook	Some parents not happy with the new calendar format and would like to see if a yearbook is a possibility.	

Motion to adjourn meeting made by Rosalind Wilson, seconded by Michelle Robertson at 2001: motion carried. Next meeting set for 05 Oct 2011.